

## **School Insurance Pool ADVISORY COMMITTEE MEETING**

October 6, 2020 - Virtual

### **MINUTES**

**Present:** Keith Kottke, Chair - Springfield  
Wayne Wormstadt, Vice Chair – Windom  
Todd Holthaus, Superintendent – Hills/Beaver Creek  
Charlotte Lindberg, Payroll/HR Director – Murray County Central  
Liz Windingstad, HR Director - Willmar  
Ryan Nielsen, Superintendent – Canby  
Adam Spray, Chief School Business Official - Montevideo

**Absent:** Katie Foley, Director of Finance – Benson

**Staff:** Cliff Carmody, Executive Director  
Doug Deragisch, Senior Director of Administrative Solutions  
Randy Erdman, Director of Finance  
Mari Wagner, Insurance Specialist  
Bobbie Carmody, Administrative Assistant

**Item 1:** **Call to Order**  
Doug Deragisch, Senior Director of Administrative Solutions - SWWC, called the School Pool Advisory Committee meeting to order at 10:05 am virtually over Cisco Meeting Spaces.

**Item 2:** **Appointment of Chair & Vice Chair**  
Todd Holthaus nominated Keith Kottke for Chair of the Advisory Committee. Wayne Wormstadt seconded the nomination. Motion by Todd Holthaus, seconded by Wayne Wormstadt, that nominations cease and the secretary cast a unanimous ballot for Keith Kottke as Chair. A roll call vote was taken with Wormstadt, Holthaus, Windingstad, Lindberg, and Spray voting in favor. Keith Kottke abstained. Motion passed unanimously.

Wayne Wormstadt volunteered to serve as Vice Chair of the Advisory Committee. Motion by Wayne Wormstadt, seconded by Todd Holthaus, that nominations cease and the secretary cast a unanimous ballot for Wayne Wormstadt as Vice Chair. A roll call vote was taken with Wormstadt, Holthaus, Windingstad, Lindberg, Kottke, and Spray voting in favor. Motion passed unanimously.

**Item 3:** **Agenda Approval**  
Motion by Liz Windingstad, seconded by Wayne Wormstadt, to approve the agenda as presented. A roll call vote was taken with Wormstadt, Holthaus, Windingstad, Lindberg, Kottke, and Spray voting in favor. Motion passed unanimously.

**Item 4: Approval of Minutes – March 24, 2020**

Motion by Adam Spray, seconded by Wayne Wormstadt, to approve the minutes from the March 24, 2020 meeting. A roll call vote was taken with Wormstadt, Holthaus, Windingstad, Lindberg, Kottke, and Spray voting in favor. Motion passed unanimously.

**Item 5: Financial Report**

**5.1 Pool Reserves Update**

In an effort to align insurance reserve targets with the SWWC fund balance policy, targets will be calculated at 25-35% of total premium. School Pool reserves totaled \$15,641,510 (42% of target), which satisfies reserve policy of 25-35% of total pool premium.

As of 8/28/20, the RSR balance was \$5,223,106 or 139% for plan year 2020.

It was suggested to send out to the Advisory Committee a monthly reserve update.

**5.2 2011-12 Settlement Update**

In the 2010-11 and 2011-12 BCBS settlements, a clerical error was made in the amount of \$2 million to the SWWC's benefit. SWWC has engaged with legal counsel and their recommendation is to not pay due to possible conflict with statute of limitations. SWWC is waiting on a response from BCBS regarding our position.

**Item 6: 20-21 Renewal Summary**

A summary of the 20-21 renewal was provided. Two groups termed (Hutchinson and New Heights) and no new groups were added. The total buy down was \$1,456,791 which fell below the \$1.5 million that was approved to use by the Advisory Committee.

**Item 7: Minnesota Healthcare Consortium Update**

**7.1 MSA (Medical Savings Account) RFP Award - Further**

The MN Healthcare Consortium went out for a RFP for medical savings account services. After review of the three responses received, Further was awarded the contract effective January 1, 2021. The member fee per month was decreased to \$2.75 and interest rates on accounts went up. It was also noted that \$250 million dollars is currently invested in VEBA trust accounts.

**7.2 ICHRA RFP Award - Gravie**

Gravie was awarded the Individual Coverage Health Reimbursement Arrangement effective January 1, 2021. This product will not be a replacement to existing coverages but an additional option to members. It was noted, due to this coverage being an individual plan, access to Pool Live Well programs will not be available. It was also mentioned, requests received from non-profit groups for coverage, would qualify for this program.

**7.3 TPA/Carrier RFP Timeline**

A draft timeline for the 2022 MHC Third Party Administrator/Carrier RFP was reviewed. The current contract expires January 1, 2022. The RFP document will be approved by the MN Healthcare Consortium in October with bids due on December 4, 2020. The contract will be a four-year contract. A secondary RFP may also be done pending the outcome of the full RFP for Stop-Loss Coverage and Pharmacy.

**7.4 Statewide Small Group Update**

The 2020-21 School Statewide Small Group Renewal was successful. Effective with the 7/1/21 renewal, a set of common plans will be offered of 12 options along with life style plans. A suggestion was made to consider who the providers are on these plans as that is an important issue to the membership.

**Item 8: SWWC/Pool Updates**

**8.1 2021-22 Mandatory Bid Important Dates**

A tentative 21-22 mandatory bid timeline was reviewed. The process will begin in December, 2020. Mari Wagner will reach out to groups for data collection and other information needed. The first deadline is January 13, 2021 for level of engagement.

**8.2 2020-21 Live Well/Incentives**

A virtual forum was held on September 17 on the School Pool Live Well Program and was well received. Discussion followed regarding the increase in cost of screenings with a suggestion to the committee to possibly consider increasing the amount allowed for screenings. Mari Wager will email the cost implications of this increase to the Advisory Committee.

**Item 9: Meeting Dates (Virtual)**

The next meeting of the School Pool Advisory Committee is scheduled on December 15, 2020, beginning at 11:00 am and will be held virtually. A tentative meeting is also scheduled on March 1, 2021.

**Item 10: Adjournment**

A welcome was extended to Charlotte Lindberg, new member of the Advisory Committee. The meeting adjourned at 11:12 am.