

Region 6 IEIC Meeting Agenda
WEAC-Willmar Education & Arts Center-WPS District Office, Leedom Room-Second Floor
611 5th St SW, Willmar (Downtown, south of Post Office)
September 26, 2018, 9:00 a.m. to Noon

Present: Members attending: Linda Mathiasen, Kale Weber, Chery Johnson, Karie Miller, Krista Looft, Stacy Steinbach, Cindy Kvaal, Julie Schroeder, Jenna Williamson, Billy Lindemann, Amy Metcalf, Rhonda Bisey, Jenny Trager, Connie Gragodt, Miriam Lindblad and Libby, BSN student

I. Welcome, Refreshments and Sign In

Meeker/McLeod Co-chairs: Beth Tollefson, Laurie Terning, Krista Looft, Amy Metcalf, Sue Thomes

- i. Co-chair will convene via email to confirm agenda for November 28's meeting.

II. Agency updates –

- i. -Public Health- Talking is Teaching campaign. Funding through Pact for Families grant. Posters and signs around in communities where campaign is being promoted. Encourage talking, singing, reading to kids starting at birth, which is essential for brain development.
- ii. -Mental Health- Increase in child protection cases and foster situations. Majority of these cases are drug related, seeing more meth, heroin and opiates. Increasing numbers for mental health services for kids.
- iii. -Social Services
- iv. -Child Care/Parent Aware – New providers being recruited and trained
- v. -Head Start - Busy this time of year.
- vi. -Preschool Screening – Many new referrals, many are being identified from preschool screening. Renville hired PT person, MACCRAY hired another FT staff person. Referrals and capacity are indicating need for additional staffing
- vii. -Pact for Families
- viii. –Other- Linda provided two-hour Child Find training in Lower Sioux (part of Renville County) Tribal Head Start. 26 people attended.
-Linda met with ACMC clinic nurse supervisors in September. This was well received. She would like to meet with Family Practice physicians and pediatricians as well.
-Incredible Years training being offered in Dawson, Montevideo and Benson. Another session will be offered in Granite Falls next spring.

III. Membership for 2018-19

a. Member roster

- i. Who is missing? Who can we invite?

Every county should have two regular members and one alternate. This is a state statute requirement. Member roster to be updated. Parent representative discussed. Karie Miller may have potential candidate. She will talk to this person and let Linda know. \$100 stipend/meeting + mileage allowed for parent member. Parent recruitment letter available (see attached). Linda will send to the group. IEIC committee requires ICC representative contact. Linda has agreed to be that contact for this year.

Assignments: Julie: Check with Kari Dorry (Big Stone) and Amber Deters (SW Stearns) Yes, Kari and Amber are continuing and Laura Brown (Big Stone-social worker) will be joining. Samantha Frank will be the ECSE teacher from Eden Valley-Watkins and alternate is BBE's Josie Dingmann (SW Stearns-Community Ed/Kid Connection Director)

Miriam: Check with Lac Qui Parle and Swift counties to fill membership roster

Linda: Invite Vanessa Goodthunder to become a member. Vanessa is with Çanşayapi Waçanyeza Owayawa Oçi/Lower Sioux Indian Community Early Head Start and

Head Start. Their Mental Health/Disabilities/Education Coordinator Nikki Berry will join. Invite Jackie Saulsbury (nurse) of Minnesota Nurse Family Partnership

Karie/Stacey: Recruit parents to join us

- IV. Approval of Agenda & Notes from April 25, 2018 meeting Motion to approve minutes Chery Johnson, second by Laurie Terning. Motion carried.
- V. Financial Update—See Budget.
- a. FY 2018 and new budget for FY 2019. This year's budget is \$23,833.65. \$66 carryover from last year. We have \$3922.67 available to fulfill Goal 3 of the work plan.
- Ideas:
- Materials
 - Trainings
 - Speakers
 - Outreach
 - Advertising
- Assignment** for next meeting: Members to consider and bring back ideas to next meeting.
- VI. Old Business
- a. FY 2018 Work Plan and Measurement Outcomes - See attached
 - b. Operating Procedures: Draft provided and changes were made together as a large group.
 - i. Two new items are included: Role of Facilitator and Co-Chair description
Assignment: Continue working on at November 28 meeting.
Discussion about being a state funded group and therefore, meeting minutes should be posted somewhere. Linda connect with SWWC to determine best way to post minutes and operation plan to a website for public sharing.
Agenda Items: We have orientation power point for new members. We will watch at next meeting.
- VII. 2019 Work Plan
- a. Child Find Activities – see notes from April 25, 2018 and FY2019 Work Plan
2019 Work plan was reviewed by entire group and was signed by all co-chairs present at meeting.
 - i. Discussion on the best way to get in front of these new audiences?
 - Foster Care Parents
 - County PH, Family Services, Child Protection, other**Assignment:** Stacey is checking on dates to present HMG information at upcoming supervisor meeting.
 - b. At Large Training Needs: Last year, we did the Lynn Herrick training. Any ideas for great trainings for this year, please let Linda know.
 - c. Public Awareness Activities
 - i. E-newsletter and IEIC contacts: Help identify new subscribers, distribution additions
 - Childcare Aware professionals and childcare providers
 - School districts/CER/EC (IEIC Committee to forward & SWWC Contacts)
 - Public Health-WIC/Human Services (IEIC PH/County)
 - HeadStart
 - Homeless shelters
 - MOPS groups
 - Nurse Family Partnership

- Regional Supervisor meetings (Mental health & CPS) ,]meet 1st Friday of every month. ?Linda to attend meeting and then determine if she should attend local county CPS meetings
- Child Find Trainings
- ii. E-newsletter:
Through Mail chimp which is a free program. Newsletter sent 5 times/year.
 - Topics for October newsletter can be submitted to Linda. Several items were generated.

- II. Distribution of materials – IEIC Committee members from each county to check inventory and bring back to November 28 meeting. Distribution of 35 remaining “Where is Bear” books. Discussion about remaining materials. Linda provided an inventory of all items, including: 106 bibs, 200 bags, 12 developmental wheels in English. Have multiple wheels in Spanish, Karin, Hmong, Somali. Samples to be taken by different counties and distributed to migrant Head Start. Also have “Amazing Three” books, stencils, and developmental black posters.

Assignment: All/Linda to send out order form with list of materials. Discussion will continue at next meeting to determine desired materials, quantity and distribution.

VIII. Other?

- a. Discussion about Help Me Grow referrals and the referral process. Currently, not every child is being entered into the HMG system. Should this be done universally on every child that gets referred? Benefit: Would ensure a way to pull reports and provide data to support the need for additional staff/materials, etc. Julie is going to conference in October. Many IEIC regions will be present to discuss how they record and use statewide referral system. Governor Dayton will be retiring. A new governor will start in January. Discussion around how things may change under new leadership and the potential impact that may have on the HMG program.

- IX. Next Meeting Dates: 9:00 a.m. to Noon at WEAC in downtown Willmar.

4th Wednesdays: Nov 28, 2018; Feb 27, 2019; April 24, 2019