

IEIC Work Plan

July 1, 2020 – June 30, 2021

Please submit a completed work plan to Cat Tamminga by June 14, 2020 at cat.tamminga@state.mn.us

IEIC Chair/s:	McLeod and Meeker Counties: Amy Stock, Nicole Cline, Sara Johnson, Sue Thomes, Kelly Lhotka, Krista Looft, Jean Wirz, Linda Wharram, Laurie Terning
Region:	06

Goal #1 What do you want to achieve this year?	Activity/Deliverable What will you do to achieve the goal?	Measureable outcome How will you know the goal is achieved?	Timeline for each activity/task	Optional: Which entity is responsible for the activity (i.e. state partner, IEIC, local stakeholder, etc.)?	Estimated Budget Allocation	Evaluation FFY2024: How much did we do? How well did we do it? Is anybody better off? (to be completed throughout the year and submitted with FFY2023-SFY2024 work plan)
Improve communication among stakeholders	Prepare & distribute e-newsletter	Minimum of (4) newsletters. Feedback from IEIC members and stakeholders	Within (3) weeks of quarterly IEIC meetings	IEIC facilitator	\$1,800.00	
	Maintain list serv	Mail Chimp analytics - subscribers, open rate, click throughs	Ongoing	IEIC facilitator		
	Recruit & retain IEIC roster	Attendance/email engagement and feedback	Ongoing	IEIC members		
Parent IEIC Participation	Recruit parents for IEIC participation	Attendance/email engagement and feedback	Ongoing	IEIC members	\$500.00	
Building capacity in IEIC and "referring providers" around MN's equity statements, BIPOC outreach and understanding through cultural competence training	Share and educate on MN's 10 equity statements	Stakeholder feedback, evaluations	Ongoing	IEIC members		
Goal #1 Budget Total:					\$2,300.00	

IEIC Work Plan

July 1, 2020 – June 30, 2021

Please submit a completed work plan to Cat Tamminga by June 14, 2020 at cat.tamminga@state.mn.us

Goal #2	Activity/Deliverable What will you do to achieve the goal?	Measureable outcome How will you know the goal is achieved?	Timeline for each activity/task	Optional: Which entity is responsible for the activity (i.e. state partner, IEIC, local stakeholder, etc.)?	Estimated Budget Allocation	Evaluation: How much did we do? How well did we do it? Is anybody better off? (to be completed throughout the year and submitted with 2020-2021 work plan)
Hire IEIC Facilitator to coordinate and facilitate Region 6 IEIC Meetings	Prepare & distribute agenda, minutes, work plans, relevant documents and information	IEIC member feedback	Quarterly	IEIC facilitator	\$8,700.00	
	Co-chair liaison	IEIC co-chair feedback	Ongoing	IEIC facilitator		
	Recruit IEIC members	IEIC member roster, having (2) regular and (1) alternate from each county	As needed	IEIC facilitator		
	IEIC member roster	Review at quarterly IEIC meetings	Within (3) weeks of quarterly meetings	IEIC facilitator		
	IEIC/ICC/MDE meetings, including assigned conferences (ex. Zero to Three)	Participation in calls, emails, virtual meetings, retreats	As scheduled	IEIC facilitator		
Shared Goal	Building capacity in your IEIC teams and your "referring providers" around cultural competence and/or implicit bias and these effects on your IEIC work – this can include using the new equity audit to guide some areas of need for your team and planning supports for further learning	Participation in DEIJ trainings sponsored by MDE, distribution and promotion of equity audit, work with IEIC to identify and plan supports	Ongoing	IEIC facilitator		
	Goal #2 Budget Total:			Goal #2 Budget Total:	\$8,700.00	

IEIC Work Plan

July 1, 2020 – June 30, 2021

Please submit a completed work plan to Cat Tamminga by June 14, 2020 at cat.tamminga@state.mn.us

Goal #3	Activity/Deliverable What will you do to achieve the goal?	Measureable outcome How will you know the goal is achieved?	Timeline for each activity/task	Optional: Which entity is responsible for the activity (i.e. state partner, IEIC, local stakeholder, etc.)?	Estimated Budget Allocation	Evaluation: How much did we do? How well did we do it? Is anybody better off? (to be completed throughout the year and submitted with FFY2023-SFY2024 work plan)
Conduct HMG public awareness outreach activities and training - Shared Goal	Outreach to targeted groups via presentations, surveys, conference expos to child care providers, employers, medical facilities, early childhood classes, preschools, counties, jails, shelters and BIPOC community organizations. This includes building relationships with community partners to better support BIPOC, refugee, low to moderate income, experiencing homelessness and/or incarceration families	Number of events, participants, survey results	Ongoing	IEIC facilitator	\$7,500.00	
	Secure and distribute referral materials, training presentations, public relations, advertising	IEIC stakeholder feedback	As budget allows	IEIC facilitator	\$3,555.96	
	Creation of (2) videos on referral process and parent testimonial and distribution to schools, counties, clinics, IEIC & EC partners	Stakeholder feedback, social media posts/sharing, referral numbers, reduction in parents declining services	Videos complete by October 2023 and Distribution ongoing	Facilitator, IEIC committee and EC partners	\$2,500.00	
				Goal #3 Budget Total:	\$13,555.96	
				Carryover FY2023:		
				Total Budget Estimate:	\$24,482.18	
				FY2024 Allocation		
						\$24,482.18

Our region hires a coordinator as a part of our IEIC budget	Yes
Additional FFY2020 Evaluation data is being submitted with this work plan	Yes
Our region contracts for outreach support	Yes
This is our final workplan	No

IEIC Chair Signature	
----------------------	--

IEIC Work Plan

July 1, 2020 – June 30, 2021

Please submit a completed work plan to Cat Tamminga by June 14, 2020 at cat.tamminga@state.mn.us

Date

21-Jun-23
