**USING THE SPECIAL EDUCATION TEACHER WORKLOAD ANALYSIS INFORMATION**

**TYPE A WORKLOADS - Appropriate Range: 17 to 21**

* Teachers who are based in 1 building
* Serve as IEP manager for the majority of the students they serve
* Students are primarily Federal Setting 1 or 2

**TYPE B WORKLOADS - Appropriate Range: 12 to 16**

* Teachers who are itinerant
* Students are primarily Federal Setting 3

**Special Considerations**

* Teachers on SEAT team will have no direct or limited direct services
* Teachers not on the SEAT team will have no or very small number of evaluations
* When using information, look at direct service minutes, number of paras supervised, instructional minutes available, AND the final workload number. The workload number in isolation should not be a single determining factor.
* The workload analysis was not developed to be used for related services providers. This does not mean you cannot have those staff members complete them, however, the numbers should be compared to like providers for consistent comparisons.