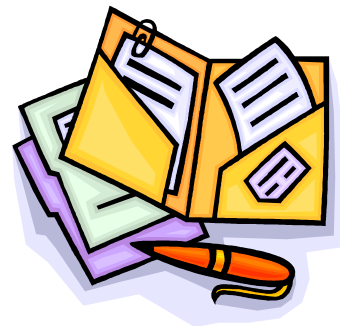


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SMALL GROUP SESSION TOPICS

- 1. FY10 MARSS – What’s New** **10:00-10:50 and 1:00-1:50**
 This presentation will cover the MARSS reporting changes for FY10, both coding and procedures, and any known changes for FY11. We’ll also provide an overview of the screen and processing changes that were implemented to MARSS WES in fall of 2009.
Presenter: Sharon Peck, MN Dept of Education **S**

- 2. MARSS WES Updates** **11:00-11:50 and 2:00-2:50**
 This presentation will provide an overview of the screen and processing changes that were implemented to MARSS WES in fall of 2009. We’ll provide an overview of several of the reports and how they should be used to verify the accuracy of a district’s data.
Presenters: Sharon Peck, MN Dept. of Education **S**

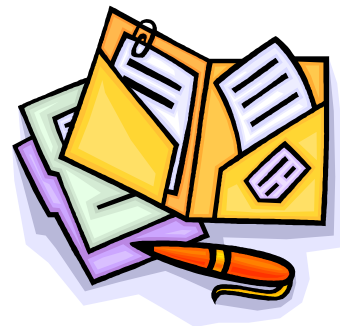
- 3. JMC Jam Session – 2 block sessions** **10:00-11:50 and 1:00-2:50**
 Sean McElmury, President JMC Inc., will be discussing recent additions and changes, current development, and the progress on JMC’s new 100% Web-based software. Time will be reserved for questions and answers.
Presenter: Sean McElmury, JMC Inc. **S**

- 4. Transportation and MARSS** **1:00-1:50 and 3:00-3:50**
 Kelly will provide information on the different types of transportation students receive and the state reporting of the transportation. She will define the various Transportation Categories in MARSS and explain how they relate to the various Finance Dimensions in UFARS. There will be some discussion on Special Education Transportation and the new MARSS reporting requirements for FY10.
Presenter: Kelly Wosika, MN Dept. of Education **S**

- 5. SERVS Student** **10:00-10:50 and 2:00-2:50**
 Come see what will be needed for SERVS – Student reporting this next Spring.
Presenter: Cathy Wagner, MN Dept. of Education **S**

- 6. TSIS** **3:00-3:50**
 Staff will highlight areas districts may have questions/concerns. This would be a great time to bring your questions or problem areas to discuss with the staff
Presenters: TIES and SC Technology Staff **S**

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- 7. PERA 11:00-11:50 and 2:00-2:50**
 2010 will be a significant year for PERA in that we are making a number of changes that could impact employers. Be sure to attend this informative, yet entertaining session to learn more about a new evaluation process that will be put into place; get the scoop on other procedural changes, hear about legislative proposal being introduced; and, of course, get those friendly reminders about classic PERA topics. Questions will be encouraged throughout the presentation!
Presenter: Mark Lindner, Information Officer - PERA P

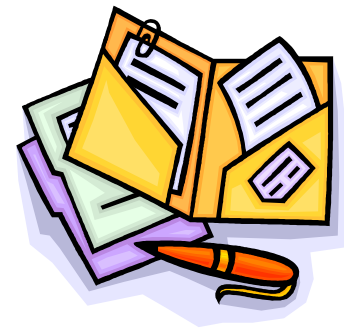
- 8. TRA 1:00-1:50 and 3:00-3:50**
 TRA will discuss TRA Funding Status and potential contribution changes, proposed 2010 legislative session statute changes, required leave of absence reporting requirements, TRA and PERA joint payroll compliance examination, TRA web site improvements, and the upcoming TRA.Net.
Presenter: Joe Crawford, TRA P

- 9. Introduction to AppliTrack-drop the paper 10:00-10:50 and 1:00-1:50**
 Attendees of this session will learn how AppliTrack, the most popular and affordable web-based employment applicant tracking solution in education, is meeting the needs of over 1,100 school districts throughout the country. The following features will be presented: 1-Click Vacancy Advertising, Highly Qualified Identification, Interview Scheduling, Paperless Interviewing, eForms to eliminate paper from the post-hire process, and seamless integrations with your HR/payroll system and substitute management solutions. All attendees will receive a fully functional and customizable 30-day FREE TRIAL of AppliTrack!
Presenter: Chris Hoehn, System Manager, General ASP P

- 10. Hot Legal Topics for School Districts 11:00-11:50 and 1:00-1:50**
Data Privacy and Open Meeting Requirements in the Age of Technology.
 This presentation will cover relevant Minnesota Government Data Practices Act and Open Meeting Law considerations for school business officials, particularly as the law relates to electronic data and forms of communication.
Presenter: Eric J. Quiring, Ratwik, Roszak & Maloney, P.A. P

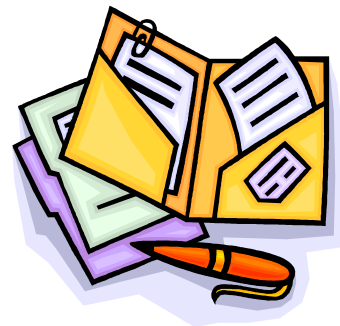
- 11. Job Descriptions and Pay Equity: 2:00-2:50 and 3:00-3:50**
The Good, the Bad, and the Ugly
 A fairly common theme throughout Minnesota is school districts are having a difficult time maintaining their job descriptions and they are concerned with the effect this may have on pay equity. Job descriptions and pay equity may have significant financial consequences for a school district. This session will provide you with some basic information on job descriptions and pay equity along with some suggestions for the maintenance of both.
Presenter: Jim Schmitt, Springsted Incorporated P

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- 12. AESOP – Automated Sub Placement and Absence Management System** **10:00-10:50 and 11:00-11:50**
- AESOP completely automates the process of substitute placement and absence management for over 2,000 school districts worldwide. As Software-as-a-Service (SaaS), AESOP does not require any hardware, software, or phone lines at the district. Instead, integrated phone and internet technologies allow all personnel to access the service anytime, anywhere. Administrators stay informed through extensive reporting, including a custom report writer, and can use skill-matching and preference lists to ensure qualified substitute placements. Teachers can register absences at any time, and substitutes can search for and accept jobs through the phone or internet, plus receive automatic notification of open positions. AESOP also saves data entry time by integrating with many HR and payroll system including SMART HR.
- P**
- Presenter: Ryan Toner, Account Manager-AESOP / Frontline Placement Technologies**
- *****
- 13. Automating Time & Attendance Recordkeeping** **10:00-10:50**
- Could your district survive a FLSA audit? Does your district process overtime correctly? Do you spend a considerable amount of time calculating employee time and leave balances? In this session you will see how an automated time and attendance software can help you accurately and efficiently track employee time and attendance records. Watch how easily the Timeclock Plus software integrates with SMART HR software to import employee pay and leave records.
- Presenter: Mike Bowman, Timeclock Plus** **P**
- *****
- 14. Cash Flow Management: More Important Than Ever** **2:00-2:50 and 3:00-3:50**
- This session offers suggestions on cash flow management, which will be needed so that districts have sufficient cash resources to meet their obligations without new revenue, the revenue shift and the federal stimulus process.
- Presenters: Kent Johnson and Steve Pumper, PMA** **F**
- *****
- 15. UFARS Update/"Hot Topics"** **10:00-10:50 and 1:00-1:50**
- This session will cover: Prior Year Federal Funds, UFARS and SERVS Reconciliation, 2008-2009 Reporting Summary, 2009-2010 Edit Turnaround Reports, Federal Grant Course Codes, Sp. Ed. Maintenance of Effort Course Code, Food Service Accounting, Transportation Cost Reporting of Federal Programs, and Update-UFARS Redesign Committee
- Presenter: Janna Duffy, MN Dept. of Education** **F**
- *****
- 16. SERVS Update** **1:00-1:50 and 3:00-3:50**
- Listen to a State Department representative discuss the latest SERVS developments. Get advice on reimbursement requests, deadlines, carryover funds, access roles, revising budgets, quarterly automated reporting, etc.
- Presenter: Cathy Wagner, MN Dept. of Education** **F**
- *****

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- 17. GASB 45 – OPEBs** **2:00-2:50 and 3:00-3:50**
 Darwin Viker from LarsonAllen and Jill Urdahl, FSA, from Hildi Inc. will walk through using the results from your GASB 45 actuarial report in your annual audit. How to obtain the GASB 45 disclosure results in the “off cycle” valuation years will be reviewed. Darwin and Jill will provide information from an accounting/audit and actuarial standpoint on getting the actuarial information into the correct UFARS codes.
Presenters: Jill Urdahl, Hildi Incorporated and Darwin Viker, LarsonAllen LLP **F**

- 18. Tuition Updates and...** **10:00-10:50 and 11:00-11:50**
things you might need to know about AARA funds for Special Education
 George Holt will address these areas as well as answer any questions you may have—so bring your questions!
Presenter: George Holt, MN Dept. of Education **F**

- 19. Title I** **11:00-11:50 and 2:00-2:50**
 Jessie Montano will give an update on the Title I program which will include reporting and funding in addition to answering questions you may have.
Presenter: Jessie Montano, MN Dept. of Education **F**

- 20. “One School Specialty Concept”** **11:00-11:50**
 “One School Specialty Concept” – allows customers to place orders from assorted School Specialty company catalogs onto one PO, instead of one PO per company catalog. John will also show you how to place online orders using this Concept. Door Prizes!
Presenter: John Burman, School Specialty **A**

- 21. Ergotron – OfficeMax** **3:00-3:50**
 They have a new computer cart plus other neat products to show you
Presenter: OfficeMax Representatives **A**
